

APPENDIX VI

EAST AYRSHIRE COUNCIL

**MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE
POLICY AND RESOURCES COMMITTEE**

**MINUTES OF MEETING HELD ON WEDNESDAY 8 APRIL 1998 AT 1100 HOURS
IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK**

PRESENT: Councillors Wilma Doyle, Ronald Brailsford, Provost Robert Stirling, Councillors Daniel Coffey, David Sneller and James Boyd.

ATTENDING: David Montgomery, Chief Executive; Fiona Lees, Depute Chief Executive; William Stafford, Director of Community Services; Bill Walkinshaw, Principal Administrative Officer; and Anne Fairbairn, Administrative Officer.

APOLOGIES: Councillors Drew McIntyre and Tommy Farrell.

CHAIR: In the absence of the Chair, Councillor David Sneller was appointed to the Chair.

ANNUAL CONFERENCES 1998/99

1. There was submitted a report dated 1 April 1998 (circulated) by the Director of Support Services advising of the preliminary forward plans from Directors regarding attendance at Annual Conferences which were likely to be of value to the Council and at which the Council would benefit from being represented.

It was agreed to:-

- (i) note the preliminary forward planning list of Annual Conferences for 1998/99 with the following deletions:- The Institute of Trading Standards Conference Administration, June 1998; the Public Library Conference 29 September 1998 and Scottish Sports Development Conference;
- (ii) that the Director of Support Services prepare for reference purposes a revised preliminary forward planning list for Annual Conferences;
- (iii) to consider representation at Conferences contained within the forward planning list on their merits on a case by case basis, as they are submitted for consideration in the form of individual reports in the normal manner in due course; and
- (iv) that prior to consideration of Member attendance at conferences the Director of Support Services reports on the outstanding budgetary balance for Member delegates fees at each meeting of the Sub-Committee.

CONFERENCES AND COURSES

2.1 BILINGUAL LEARNERS AT THE EARLY YEARS, 28-29 APRIL 1998, GLASGOW

There was submitted a report dated 11 March 1998 (circulated) by the Director of Education which advised of an invitation to the Council to attend the above Conference.

It was agreed:-

- (i) not to authorise Elected Member attendance at the above conference; and
- (ii) to note that any officer attending from the Education Department would report on the Conference to the Education Committee.

2.2 POVERTY IN SCOTLAND - INFORMATION FOR A CHANGE, 8 MAY 1998, GLASGOW

There was submitted a report dated 12 March 1998 (circulated) by the Director of Education which advised of an invitation to the Council to attend the above Conference.

It was agreed to authorise attendance at the above conference by two Members of the Administration and one Member of the Opposition, if available, the names to be notified to the Chief Executive as soon as possible.

2.3 THE SCOTTISH LIBRARY ASSOCIATION ANNUAL CONFERENCE, 8-10 JUNE 1998, PEEBLES

There was submitted a report dated 17 March 1998 (circulated) by the Director of Community Services seeking permission for attendance at the above Conference.

It was agreed to authorise attendance at this conference by one Member of the Administration, if available, the name to be notified to the Chief Executive as soon as possible.

2.4 INSTITUTE OF WASTE MANAGEMENT CENTENARY CONFERENCE AND EXHIBITION, 9-12 JUNE 1998, TORBAY

There was submitted a report dated 17 March 1998 (circulated) by the Director of Community Services inviting consideration of an invitation for the Council to be represented at the above Conference and Exhibition.

It was agreed to note the invitation to attend.

2.5 THE BURNS FEDERATION CONFERENCE, 11-13 SEPTEMBER 1998, PEEBLES

There was submitted a report dated 27 March 1998 (circulated) by the Director of Community Services inviting consideration of an invitation for the Council to be represented at the above Conference.

It was agreed to authorise attendance at the above conference by one Member of the Administration, if available, the name to be notified to the Chief Executive as soon as possible.

2.6 ASSOCIATION OF DIRECT LABOUR ORGANISATIONS - ANNUAL GENERAL MEETING AND SEMINAR 2-5 JUNE 1998 - GLASGOW

There was submitted a report dated 2 April 1998 (circulated) by the Acting Director of Commercial Operations which advised of the above Annual General Meeting and Annual Seminar.

It was agreed to authorise attendance at the above Annual General Meeting and Seminar by one Member of the Administration, if available, the name to be notified to the Chief Executive as soon as possible.

The meeting terminated at 1120 hours.